

# 2021 Governor's Investment in Technical Education (GIVE2) Grant Proposal Tennessee Robotics Advanced Manufacturing (TRAM) Project

Motlow State Community College (Lead & Fiscal Entity)

In Partnership with:

Workforce: Rutherford County Chamber of Commerce, Rutherford Works, TCAT
Smyrna, TCAT Nashville, Oakland High School

Industry: Ultium Cells & Kasai North America

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Funding Requested: **\$1,000,000.00** 

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## **Abstract**

As Mechatronics and Automation training leaders, Motlow State and its Local
Collaborators are requesting GIVE2 grant funding for the *Tennessee Robotics Advanced Manufacturing (TRAM) project* to develop FANUC Robotic and Mitsubishi
Programmable Logic Controls (PLC) industrial certification programs.

The TRAM project aligns with Tennessee's Drive to 55 goals by directly increasing the number of state citizens with both degrees and credentials attained through higher education attainment, and produces marketable skills needed by employers in Middle Tennessee. The TRAM initiative will enable underserved, underprepared, and underemployed citizens to compete for available jobs and will create a talent pipeline among area high school students. TRAM directly responds to meet the needs of 1,600 newly announced advanced manufacturing jobs or positions leading to high-wage and sustainable careers at the Ultium Cells EV battery plant, currently under construction in Spring Hill, Tennessee.

Motlow State's early development of one of the nation's first two-year degrees in mechatronics, one of the nation's only two-year degrees in a robotics concentration, as well as its recent launch of the Advanced Robotics Training Center (ARTC) positions it as the Lead Agency for this proposal. Motlow State is a nationally recognized industry trainer for the world's leading Robotics and Automation companies. Motlow is also Tennessee's original and leading provider of two-year Mechatronic degree programs.



## Section 1. - TRAM GIVE2 Grant Proposal - Demonstration of Need

To respond to local industry need and increase higher education attainment in support of Tennessee's Drive to 55 initiative goals and objectives, Motlow State Community College (MSCC) and its Local Collaborative partners (Rutherford County Chamber of Commerce, Rutherford Works, Oakland High School, Technical College of Applied Technology Smyrna, Technical College of Applied Technology Nashville [henceforth referred to as TCATs], Ultium Cell), request funding through the Governor's Investment in Vocational Education (GIVE2) grant program for a *Tennessee Robotics Advanced Manufacturing* (TRAM) project.

TRAM responds to a demonstrated industry and community need, and to an established state goal. This need is evidenced here using a variety of empirical sources.

Alignment with Tennessee's Drive to 55 Goal: TRAM will aid in reaching Drive to 55 goals by establishing, expanding, and innovating secondary-to-postsecondary programming that leads to marketable degrees and vendible, stackable credentials and certificates meeting industry's most current demands as established in empirical data sources, included but not limited to:

- Tennessee Higher Education Commission's (THEC) 2021 Labor Supply and Demand Report
- Center for Economic Research in Tennessee (CERT),
- United States Department of Labor's Bureau of Labor Statistics (BLS) employment projections database
- Tennessee Department of Labor and Workforce Development's (TNDLWD)
- Jobs4TN database.
- Comprehensive Economic Development Strategy (CEDS) from Upper Cumberland Development District.

Localized Data Demonstrating the Need for Action: A wealth of insight was drawn



from these sources to inform this proposal. From among those sources, the quantitative datasets most readily demonstrating the need for the TRAM initiative are outlined here.

THEC Academic Supply and Occupational Demand Report: Page 26 from the Academic Supply and Occupational Demand report indicates that one of the central SOC Codes for the TRAM initiative: 17-3027 Mechanical Technologists and Technicians earn median wages of \$51,169 with a two-year associate degree. The only two-year degrees with higher median wages were healthcare careers. This suggests that when livable wages are a chief consideration, there are no other non-healthcare two-degree programs that merit greater investment at this time. Page 37 of the same report documents a state shift away from non-STEM credentials toward pro-STEM training which further supports the TRAM initiative.

**Tennessee Higher Education Commission**: THEC's LEAP In-demand Occupations Report asserts that of the 11 SOC codes evaluated for TRAM all, but three (3) job categories are at or above the national average for demand collectively yielding a 65% growth rate by 2026. See Appendix A.

Center for Economic Research in Tennessee (CERT): On page 12 of the 2020 LEAP Report, CERT supports the need for the TRAM initiative. CERT reports that a "robust STEM workforce is critical to Tennessee's continued growth of advanced industries." TRAM produces a STEM workforce.

Comprehensive Economic Development Strategy: According to page 14 in the 2018-2022 Comprehensive Economic Development Strategy (CEDS), "there is a significant labor workforce issue of underemployment. The combination of low-density



population, <u>lack of certain skills in the workforce</u> and limited availability of high-speed internet all contribute to the difficulty in attracting and keeping businesses in the rural areas. <u>Companies that rely on equipment and machinery that use the latest technology need trained technicians</u>. If those are not available in the area, they have to pay a competitive salary to get employees to relocate to the more rural areas." This underscores the compelling need for the TRAM initiative.

Tennessee Department of Labor and Workforce Development: As of September 14, 2021 (Jobs4TN), there were 750 open positions in Tennessee under the heading Information Technology, Installation, Maintenance, and Repair Occupations. There were more than 1,100 open positions listed for *Programmers*, more than 800 open jobs listed in Production Installation, Maintenance, and Repair and more than 12,000 open positions listed as *Production Worker occupations*. There were 425 open positions titled Industrial Maintenance, more than 1,000 open positions for PLC trained workers, more than 4,550 positions for *Automation technicians*, more than 850 open robotics positions and more than 1,000 positions entitled PLC technician. See *Appendix B*. **Immediate Industry Demand**: Ultium Cells is a EV battery technology division of General Motors (GM). The new Ultium plant is soon-to-be under construction near GM's existing location in Spring Hill, TN. This new industry was successfully recruited via work led by the TN Dept of Labor and TN Dept. of Economic Development. To address the need to upskill, train, and prepare Tennesseans for these new jobs, Motlow State has been selected as a strategic training partner to certify up to sixteen hundred (1600) individuals for new jobs at the factory scheduled to open in Q1 2023. Funding from the GIVE2 grant for the TRAM initiative will support Ultium and its supply chain industry



partners and employers with immediate and long term training needs, both during and after the grant period related to training, support, and implementation of FANUC Robots and Mitsubishi Advanced PLC technology. The ultimate goal or objective of this project is to develop a sustainable infrastructure that prepares and equips the Middle Tennessee workforce with the skills required for high demand jobs and increases the region's competitiveness for additional and long-term industry and workforce investments.

## **Linkages Between Grant Activities and Local Needs**

Rutherford County School System, area TCATs, and Motlow State all work cooperatively to meet the education and training needs of Middle Tennesseans. In each separate institutional role, there exists an **overarching** common mission to prepare learners to achieve self-actualization via stable employment, livable wages, and prosocial contributions. It is the program goal of our Local Collaborative through the TRAM initiative to conduct the work necessary to:

- directly and deeply align our educational pathways,
- build capacity within those aligned pathways,
- develop mutual sustainability, and
- pursue program replication with rising partners.

Need for Curriculum Alignment and Career Pipeline Development & Stability: The mutual goals and needs of our Local Collaborative and Ultium Cell's immediate training needs were established through a comprehensive evaluation of a regional assessment, area industry analysis, as well. TRAM's Demonstration of Need is further established by an interdisciplinary team of subject matter experts from each contributing partner. The findings of these recognized industry authorities established the foundation of TRAM's



Demonstration of Need, asserting the timeliness and essentialness of direct inter and intra program alignment, lock-step capacity-building, interdependent program sustainability, and a transparent, open-source mindset toward program replication with future partners.

Based on the data and evidence cited above, it is evident there are current needs for those obtaining industry credentials, certificates and AAS degrees from the three educational partners. In addition, the overarching request for funding the TRAM project, is to provide employable and skilled graduates and/or incumbent workers who need additional upskilling or training to fill immediate and new job opportunities for local and regional industrial partner(s). Ultium, in conjunction with the TDLWD, and the Tennessee Department of Economic Development is building a 2.8 mil. square foot facility to manufacture batteries for the GM Electric Vehicle (EV) Program. As a partner, Ultium has shared specific data with Motlow College that projects 1,600 new jobs at their new facility in Spring Hill, TN. Ultium has requested that Motlow and its academic partners (in this grant) modify and enhance programs of study specific to their matrix of essential skills (i.e., PLC,Robotics). Conservatively, over the next 24 months, a minimum of 800 jobs will be available to appropriately trained workers. The impact on Tennessee's economy from this training model could generate as much as \$30mil./year.

## Section 2 - Program Plan

The proposed TRAM project focuses on developing both production and advance automation skills by:

1. Expanding the course content, scope, and certifications in Motlow's Mechatronic program offered on our three campuses, and through our dual enrollment



courses program taught at our partner high schools: and

- Expanding the course content, scope, and certifications currently offered by our TCAT partners through their Industrial certificate programs, and
- 3. Creating an Advanced Programmable Logical Controller (PLC) curriculum and developing a skill pathway and increasing student access to and availability of FANUC industrial robots to support Ultium's specific automation and manufacturing needs.

With GIVE2 grant funding, through the TRAM project, these highly specialized programs and industry-specific credentials, and equipment-specific certifications will be aligned via a common, clearly scaffolded curriculum methodology spread across the Local Collaborative and among all of our partners' industrial courses. The TRAM initiative draws upon and expands Motlow's current academia-industry partnerships allowing the Local Collaborative to swiftly and effectively achieve this urgently needed next-phase alignment, capacity-building, and pipeline seeding. This for a more efficient, shorter implementation (speed to market) cycle for new program creation will help us meet the near-term workforce development demands while also collaborating to ensure sustainability for emerging workforce needs.

In this section of the proposal, TRAM's Mechatronics, Industrial Tech. and Robotics

Program Expansion is described in greater detail. Under the oversight of the TN Board
of Regents, Motlow and partnered TCATs pursue a common mission to support

Tennessee's Drive 55 and advance Work-Based Learning (WBL) opportunities in each
institution's defined service area. Collectively, they currently address this mission by
utilizing Motlow's Mechatronics and Robotics AAS program, the TCAT's Industrial



Maintenance and Robotics certificate programs, and Oakland High School's dual enrollment CTE pathways.

Clear Alignment of Workforce Data and Drive to 55 Goals: The central goal of Drive to 55 is for 55% of Tennessee's population to attain a higher education credential by 2025. TRAM will create multiple opportunities for TN residents to attain higher education credentials during high school, at an regional TCAT, or through expanding programs at Motlow. For details on how Motlow and its partners will specifically address the Tennessee Drive to 55 goals in its TRAM initiative, see the **Table 1** below.

## Table 1: Alignment of Workforce Data-Informed Initiatives and Drive to 55 Goals

- 1. **Motlow**: By broadening Motlow's existing Mechatronics for-credit degree programs and curriculum to include new, and emerging, and high-demand industry-specific skills. This will include broadening embedded workforce training certifications now considered essential to Tennessee's expanding manufacturing ecosystem. The curriculum and programming enhancements targeted, which are considered high-demand specialty-skills that reflect the unique needs and requests of Middle Tennessee industry, specifically Ultium Cells.
- 2. TCATS: By broadening our TCAT partners Industrial Maintenance, and/or Advanced Manufacturing Mechatronics certificate programs to include new and emerging industry-specific skills essential to Tennessee manufacturing sector and supply chain employers.
- Oakland: By both broadening and aligning the Oakland High School to College Mechatronics (Oakland-to-Motlow) pathway, as well as the Oakland-to-TCAT-to-Motlow pathway by providing new curricula and training equipment essential to cultivate and prepare these students to participate in work based learning (WBL) to gain the essential skills needed for education and career pathway advancement so that these learners can take compete for newly created job opportunities.



- Ultium Cells: Deepen the value of the TRAM collaborative by ensuring an early and meaningful industry lens for students.
  - Provide opportunities for students to participate in work-based learning experiences;
  - Provide quarterly guest speaker visits to K-12 and higher education partners throughout the grant term;
  - Host annual mock interview contests for K-12 and higher education students;
  - Sponsor minimum of 1 Career Fair annually over the grant term;
  - Provide quarterly soft skills training workshops for students (punctuality, teamwork, communication, etc.);
  - Cultivate opportunities for co-ops, internships, and/or apprenticeships as applicable with students;
  - Participate on the Advisory Team through consistent meeting attendance.
- **5. Collaboratively**: Develops a regional collaborative that enables and sustains recruiting, expanding and engaging **additional** partnerships and career pathways, prospective workers, and other secondary schools, industrial partners and manufacturers in and out of our service area.

Toward achievement of the established goals, Motlow and its partners propose leveraging the requested GIVE2 grant funding and resulting TRAM project to expand current programming to include FANUC Industrial Robotics and Mitsubishi Industrial Programming Logic Control (PLC) credentials. Inclusion of this additional curricula and associated training equipment and programming model, will enable both traditional and non-traditional college students to gain the essential skills necessary to be ready for employment as one of Ultium new hires. In this plan, non-traditional learners include a host of other individuals within the learning ecosystem such as underserved, underemployed, and incumbent or transitioning workers. The proposed TRAM project's education and training will also prepare these candidates to compete for other high-



wage, stable employment opportunities at other regional manufacturers within the broader supply chain and technology-related employers.

Project Overview: While Motow and its sister TCATs serve citizens within a defined service area, each institution's job placement tracking reveals that mechatronics. industrial tech., and maintenance tech. completers (both certificate and degreed) are employed in industries throughout Tennessee. Thus, while these institutions are responsible for meeting the learning needs of students in their respective service areas, the workforce they create go on to serve the entire state. Thus, while the TRAM project is critical to meeting very localized, time-sensitive, and highly defined regional needs, the program will and must continue to recruit new candidates into the pipeline both to ensure Ultium immediate and continuing needs as well as to support the larger industrial ecosystem that drew Ultium to Middle TN. To meet the needs of both learners and the industries providing TRAM program "completers" career opportunities, the pathway alignment, and capacity expansion described in this proposal must include: (1) appropriate curriculum design; (2) faculty development; and (3) equipment investments. In order to provide the industrial credentials required by Ultrium, additional and/or upgraded equipment, including the robots and PLC trainers must support the additional advanced manufacturing courses required. The equipment includes: 1) FANUC robotic training systems; and 2) Mitsubishi PLC training systems.

- The anticipated cost for this equipment is \$405,000.00.
- The additional classes required for the robotics concentration include:

.



**Table 2: Course Offerings** 

<u>Course</u>	<u>Location</u>	Equipment / Offering	Outcome Overview
MECH 1350	Students	Fanuc Robotic Training	Hands on Robotic Skills
MECH 1340	Students	Digital Fundamentals and PLC	Basic PLC functions and testing; identification, troubleshooting
MECH 2710	Students	Fanuc Certification	Operation, Programming, Safety
MECH 2750	Students	above	system
IEM 4030	TCAT Students	Programmable Control Logic	Programmable Logic Controllers
IEM 4040	TCAT Students	Robotics	Maintenanance, Operation, Programming Fundamentals
IEM 5070`	TCAT Students	Advanced Robotics	Advanced Robotics
IEM 5010	TCAT Students	GX Works3 Mitsubishi PLC	Advanced PLC
AMT 3050	TCAT Students	Automation Systems and Mechatronics I	Automation Systems and Mechatronics I
AMT 4040	TCAT Students	Automation Systems and Mechatronics II	Automation Systems and Mechatronics II
AMT 5040	TCAT Students	Capstone Mechatronics	Capsone - Project Based Mechatronics

Motlow has a highly successful Mechatronics program for high school 11th and 12th graders that includes hands-on dual-enrolled WBL concepts, such as co-ops, career mentoring, field trip(s), apprenticeship and others, along with career and technical education (CTE) that created this partnership and will allow the Collaborative to expand in the future.

**Detailed Project Timeline and Overview**: Here we address the program timeline in overview. A detailed timeline can be found at *Appendix C*. In summary, TRAM action items will begin immediately upon receipt of the grant. The initial priorities will be curriculum development and equipment investments so that we can be ready for instruction as soon as possible. Development of the *TRAM Workforce Advisory* and marketing collateral for use in student cultivation will begin immediately as well. Student recruitment will be an early-stage activity (and will continue throughout the grant period) and will transition to instruction and ultimately, job placement.

**Measurable Objective by Phase**: measurable outcomes for each phase of the grant period are described in detail in *Appendix C*.

Recruitment of Underrepresented Student Groups: The recruitment of underrepresented groups is central to the mission of Motlow and the TCATS. Both



institutions have recruitment pipelines that will be used to support TRAM. Likewise, a dedicated marketing and communications plan will be developed yielding TRAMspecific collateral and TRAM-centric key messages. The goal of the marketing and communications plan will be two-fold, first to cultivate student prospects inside Oakland High Schools and second, to cultivate non-traditional student prospects. Strategies for specifically reaching underrepresented groups will be developed, but will include utilization of special media channels, community venues, mailings, and referrals. Project Governance & Accountability Plan: The governance and accountability plan for the TRAM initiative is seated in the MOU already in place between Ultuim Cells and all grant Local Collaborators. The MOU along with the TRAM proposal establish clear roles, responsibilities, deliverables, and timelines. While there are a host of milestone measurements that will mark program progress, ultimately, the definition of success for TRAM is job placement of no less than 800 trained workers with Ultium Cells. Structure of Optional Work Based Learning (WBL) Plan: WBL experiences serve as a central feature of the TRAM plan. The technical equipment skill sets that prospective workers must develop are only achievable by learning, performing, and being assessed using real equipment in a factory-smartlab. Further, the TRAM plan includes early WBL opportunities through plant tours, job shadowing, internships, ultimately apprenticeships

Role of Proposed Equipment: The role of the equipment procured through TRAM will be to establish the factory-smartlab essential to the hands-on learning for a learn-do-assess working classroom environment. This factory-smartlab will be designed to simulate GM/Ultium equipment set-ups essential to developing student skills and to

and/or temporary employment leading to full-time employment.



support student credentialing.

## Section 3 - Strength of Partnerships

Strength of Proposed TRAM Partnership: Partnerships are at the heart of the TRAM project and the current plan includes the partners shown in the table below. The strength of this partnership is seated in the appropriate alignment of roles and responsibilities of each partner. Strengths of this partnership are also grounded in the pre-existing MOUs the group has established. *Appendix C* contains the Memorandums of Understanding (MOU) from each K-12, higher education system and industry partner outlining specific roles and responsibilities.

Capabilities of Each Mandatory Partner In Ensuring Success: Each partner selected for the TRAM initiative was chosen for its ability to ensure programming outcomes. Each partner has senior leadership support for its role in TRAM. Each partner has the funding and talent capacity outside of the needs outlined in this proposal.

Contingency Plan: Given the uncertainty of events beyond the control of the TRAM partnership, a contingency plan has been prepared. See *Appendix G*Memorandums of Understanding: All partners have signed MOUs. See *Appendix D*.



Table 3: Detailed Description of Mandatory Partner Implementation Roles

Local Collaborative Partner	Partner Implementation Role
Motlow State Community College (MSCC)	Lead Education Workforce Partner, Grant Management, Training, Curriculum Development, TRAM Advisory Committee
Oakland High School (Rutherford County)	Education Workforce Partner, Training Site for FANUC Robotidcs and Mitsubishi PLC, TRAM Advisory Committee
Ultium Cells, LLC	Industrial Workforce Partner, Cultivate opportunities for co-ops, internships, and/or apprenticeships, Robotics/PLC Subject Matter Expert
TCAT Smyrna	Education Workforce Partner, Training Site for FANUC Robotidcs and Mitsubishi PLC, TRAM Advisory Committee
TCAT Nashville	Education Workforce Partner, Training Site for FANUC Robotidcs and Mitsubishi PLC, TRAM Advisory Committee
Rutherford County Chamber of Commerce	Workforce Partner, Communication, Masrketing, Outreach,, TRAM Advisory Committee
Rutherford Works	Cultivase Work Based Learning Opportunities, Local Economic Workforce Partner, Communication, Marketing, Outreach

Proven Examples of Strong Partnerships: Here we also offer several Motlow proven examples of existing partnerships that demonstrate a history of success that is relevant to the TRAM proposal. A comprehensive visual list of industry and academic partnerships, Motlow's demonstrates a pattern of partnerships, See *Appendix E*.

Existing Motlow partnership-evidence most germane to the TRAM proposal include but are not limited to:

- Motlow partnered with Middle Tennessee State University (MTSU) to create a technical pathway allowing students to complete a BS degree in Mechatronics Engineering at the Motlow McMinnville campus.
- Motlow has an articulation agreement in place with Tennessee State University
  (TSU) allowing students to achieve a BS in Industrial Technology that can be
  completed at the McMinnville campus.
- Through a Middle College program, Motlow built an award-winning partnership with



Warren County Schools to teach Level I & II mechatronics at Warren County HS.

Strong Partnerships By Design: It is important to note that Motlow's mechatronics program is thoughtfully and intentionally designed to offer flexibility that it allows students to 1) enter the workforce immediately upon completing certification, 2) complete an AAS degree, 3) continue on to a BS degree, or 4) continue on to advanced degrees. For a deeper understanding of the on-and-off-ramp opportunities Motlow has created within its mechatronics partnerships, See *Appendix F*.

## Section 4 - Budget Plan

The projected budget for the TRAM project is \$1,000,000 and consists of the following chief components: FANUC STEM carts, Mitsubishi Trainers PLCs and computers, academic faculty and industry-side train-the-trainer instruction. A detailed outline of the complete TRAM budget and supporting narrative can be found in *Appendix G*.

## Section 5 - Sustainability Plan

Motlow is committed to continuing to build essential and sustainable career pathways between industry, secondary, and postsecondary education. As such, we will continue to support the pathways and credentials produced by this grant. Motlow will continue to facilitate the Advisory Group, honor the MOUs, employ the instructional, recruiting, and communications staff necessary to both share and safeguard deliverables produced by this grant so long as TRAM is viable and student enrollment/industry need persists.

Motlow will also continue to facilitate related engagement with Local Collaborators as long as those partnerships are viable. Motlow's long-term goal is to use the deliverables (relationships, curricula, trained staff, and equipment) as gateways toward institutionalizing mechatronics programs in other K-12 systems in our service area.



Motlow is also committed to maintain the robotics and PLC training systems obtained as a result of this funding. In addition to incorporating these costs into our budget following the grant period, we will continue to leverage partnerships and seek other external funding to expand these programs. Motlow will continue to ensure that future programming persists in the goal of serving underserved and underemployed prospects. Motlow will share the deliverables from this grant in keeping with an open-source approach proactively sharing deliverables with and through the Departments of Labor and Workforce and Economic Development groups with the hopes of furthering this plan across the state to continue to recruit new high-tech employers into the state. Sustainability funding may also arise to address equipment maintenance and repairs via fee-for-service pre-employment services provided to Ultium Cells

## <u>Section 6 - Economic Status Acknowledgement</u>

Prospective students from throughout all counties in the Motlow service area will be able to access this training. Several of the counties in Motlow's service area are designated at-risk or transitional. See *Appendix A* for a list of Motlow counties designated as at-risk or transitional that will benefit from the curriculum design and pathway development of this project. These designations are reported per the 2020 Appalachian Regional Commission (ARC). Bringing all 95 TN counties to transitional status is a goal of Governor Lee's administration as well as the ARC.



# **List of Appendices**

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# Appendix A

## Tennessee Economic Data

# LEAP InDemand Occupational Data

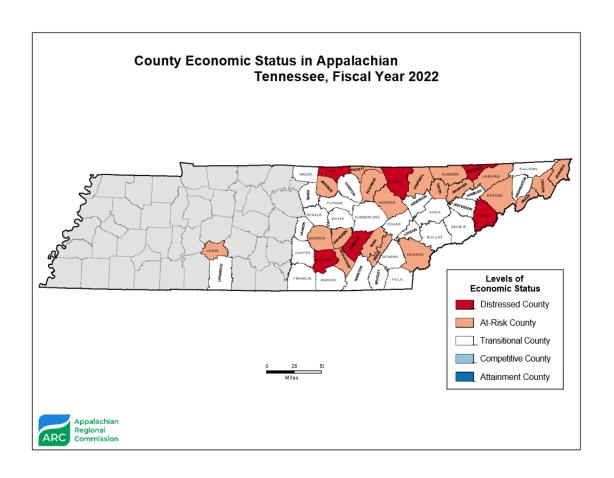
LEAP In-Demar	nd Occupations Report					
OES 2019 SOC Code	Description	2019 Jobs	2019 Employment Concentration (National Avg. is 1.00)	2026 Projected Employment	2016-2026 Annual Avg. Percent Change	Annual Openings (2016 2026)
49-9043	Maintenance Workers, Machinery	930	1.87	2,090	3.87%	245
49-9071	Coporal	8,030	0.83	10,660	1.93%	1,125
51-2090	Miscellaneous Assemblers and Fabricators	14,000	1.50	24,250	0.82%	2,875
51-9111	Packaging and Filling Machine Operators and Tenders	2,000	0.75	3,550	1.40%	425
51-9198	HelpersProduction Workers	2,540	1.23	6,310	2.52%	975
North Middle	Totals	27,500	1.24	46,860	2%	5,645
17-3027	Mechanical Engineering Technologists and Technicians	70	1.55	230	2.64%	20
51-4041	Machinists	870	2.15	770	1.95%	85
51-9198	HelpersProduction Workers	710	2.22	580	1.52%	90
Southern Middle	Totals	1,650	2.0	1,580	2%	195
49-9071	One and Repair Workers,	890	0.86	1,550	0.97%	155
51-2090	Miscellaneous Assemblers and Fabricators	2,700	2.71	4,130	-0.14%	475
51-4041	Machinists	280	1.00	510	0.47%	50
II	Totals	3,870	1.53	6,190	0%	680
Upper Cumberland						



## County Economic Status and Number of Distressed Areas in Appalachian Tennessee, Fiscal Year 2022

Counties in Bold Contain Distressed Areas

County	Economic Status	Number of Distressed Areas	County	Economic Status	Number of Distressed Areas
Cannon	Transitional			1	
Coffee	Transitional	1	Van Buren	At-Risk	
De Kalb	Transitional	1	Warren	At-Risk	3
Franklin	Transitional		White	Transitional	2

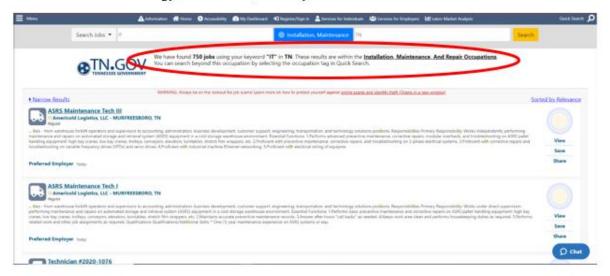




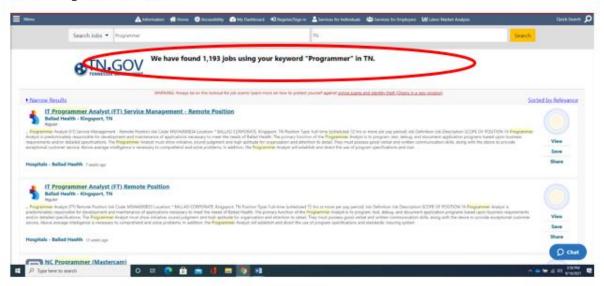
## Appendix B

## Tennessee Jobs4TN Data

## 750 Information Technology, Maintenance, and Repair

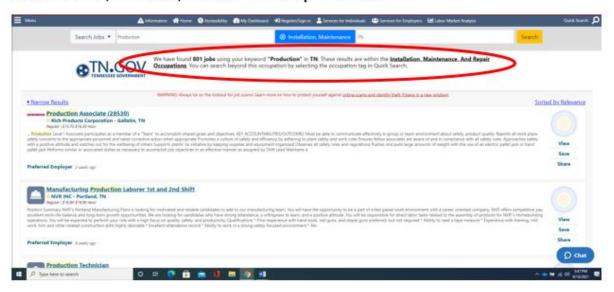


## 1,100+ Programmer Positions

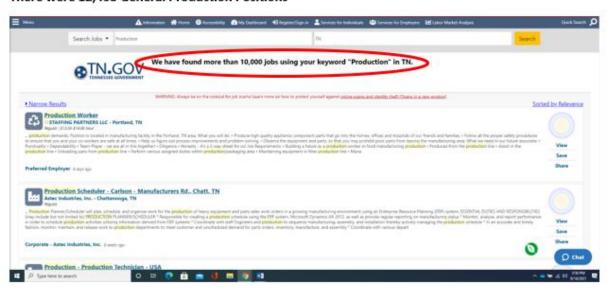




#### 800+ Production, Installation, Maintenance and Repair Positions

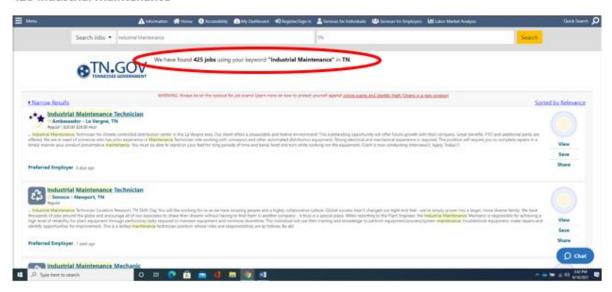


#### There were 12,458 General Production Positions

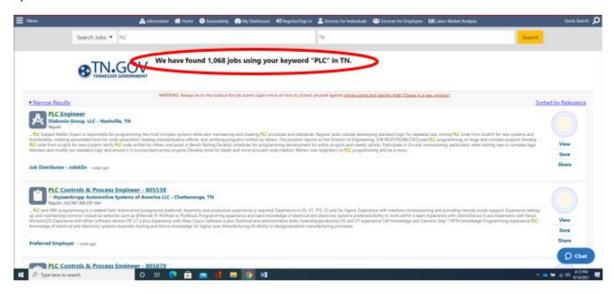




#### 425 Industrial Maintenance

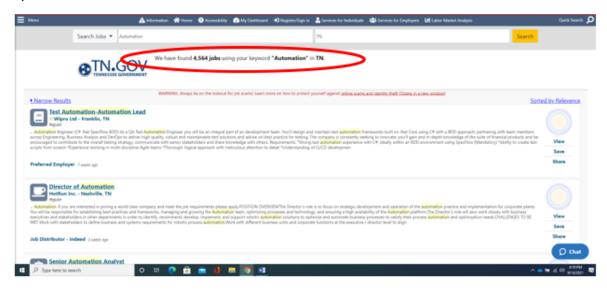


#### 1,000+ PLC Technicians

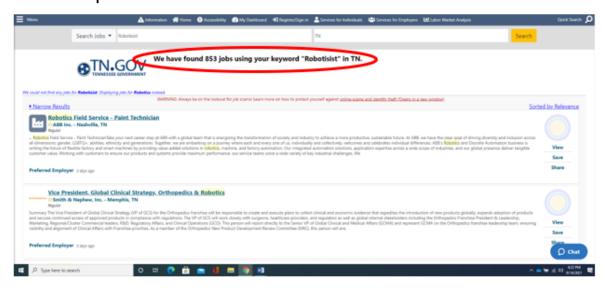




#### 4,550+ Automation

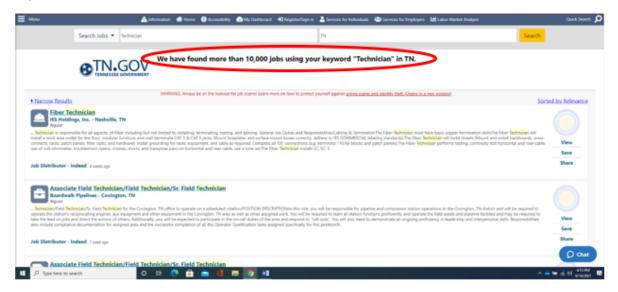


## 850+ Robotists





## 10,000+ Technicians





## Appendix C

## **Detailed Project Timeline**



- Form Industrial Advisory Workforce Team
- Identify WBL regional opportunities
- Site Visit and Asset Mapping for Ultium Cell
- Site visit and Asset Mapping for TCAT Smyrna, TCAT Nashville, Oakland High School
- Preparing equipment and services RFQ's
- Place Purchase orders
- Collect and align Ultium skill competencies (Robotics, PLC, Safety, Vision system)
- 8. PLC / Robotics Curriculum design development design, storyboarding, mapping
- Identify Subject Matter Experts (PLC. 9. Programming, Technology Integration)
- Cultivate opportunities for co-ops, internships, and/or apprenticeships as applicable with
- 11. Provide quarterly guest speaker visits to K-12 and higher education partners

- Receive Equipment/Installation on location Complete Senior Workforce Instructor
- (Train the Trainer certification) classes PLC/Robotics
- Complete Academic Instructor (Train the Trainer certification) classes PLC/Robotics
- Pre employment Ultium training begins
- Host Quarterly Industrial Advisory Workforce
- Host annual mock interview contests for K-12 and higher education students;
- Sponsor Career Fair
- Ongoing: Provide quarterly soft skills training workshops for students (punctuality, teamwork,
- communication, etc.)
- Ongoing: Cultivate opportunities for co-ops, internships, and/or apprenticeships
- 11. Launch TRAM / Ultium class and course offering

- Ongoing: TRAM / Ultium class and course offering
- Ongoing: Pre employment Ultium training
- Host Quarterly Industrial Advisory Workforce
- Ongoing: Host annual mock interview contests for K-12 and higher education students;
- Ongoing: Sponsor Career Fair
- Ongoing: Provide quarterly soft skills training workshops for students (punctuality, teamwork, communication,
- Ongoing: Cultivate opportunities for co-ops, internships, and/or apprenticeships Collect, validate and modify TRAM
- methodology, best practices



- Validate Sustainability plan with TRAM Advisory partners
- Ongoing: TRAM / Ultium class and course offering
- Ongoing: Pre employment Ultium training Host Quarterly Industrial Advisory
- Workforce Ongoing: Host annual mock interview contests for K-12 and higher education
- students; Ongoing: Sponsor Career Fair
- Ongoing: Provide quarterly soft skills training workshops for students (punctuality, teamwork, communication,
- Ongoing: Cultivate opportunities for co-ops, internships, and/or apprenticeships
- Ongoing: Collect, validate and modify TRAM methodology, best practices

- Implement Sustainability plan with TRAM
- Advisory partners Ongoing: TRAM / Ultium class and course offering
- Ongoing: Pre employment Ultium training Host Quarterly Industrial Advisory Workforce
- Ongoing: Host annual mock interview contests for K-12 and higher education students;
- Ongoing: Sponsor Career Fair
- Ongoing: Provide quarterly soft skills training workshops for students (punctuality, teamwork, communication,
- Ongoing: Cultivate opportunities for co-ops, internships, and/or apprenticeships
- Ongoing: Collect, validate and modify TRAM methodology, best practices
- Negotiate new Workforce MOU's with partners

- Motlow will continue to ensure sustainability through post Grant employment of instructional staff, recruiters and marketing staff.
- Equipment, curriculum continue to support the sustainability of TRAM
- Ongoing: TRAM / Ultium class and course offering
- Ongoing: Pre employment Ultium training
- Host Quarterly Industrial Advisory 5. Workforce
- Ongoing: Cultivate opportunities for co-ops, internships, and/or apprenticeships
- Collect, validate and modify TRAM methodology, best practices



# Appendix D

# Partner Memorandums of Understanding



## **Memorandum of Understanding**

#### between

#### **Motlow State Community College**

and

#### **Ultium Cells LLC**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Motlow State Community College and the Ultium Cells LLC who are partnering to support to the Governor's Investment in Vocational Education (GIVE) 2.0 grant program.

Partner name: Motlow State Community College (Herein after MSCC)

Partner representative: Larry Flatt

Position: Project Director

Address: 225 Vo-tech Drive, McMinnville, 37110

Telephone: <u>931-205-4436</u> E-mail: <u>Iflatt@mscc.edu</u>

Partner name: <u>Ultium Cells LLC</u>

Partner representative: Kelly Rucker

Position: HR Director

Address: 301 Donald F Ephlin Pkwy, Spring Hill, TN 37174

Telephone: 731-202-6434 E-mail: Kelly.1.rucker@gm.com

#### Purpose

The purpose of this MOU is to establish an agreement between the above-mentioned parties concerning their respective roles and responsibilities for implementation of a GIVE 2.0 grant. This agreement is to establish and coordinate joint processes and procedures for the provision of the GIVE 2.0 program.

#### Governor's Investment in Vocational Education (GIVE) 2.0 Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the GIVE 2.0 program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.

The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the GIVE 2.0 grant project:

1



#### **Duties of Parties**

In this section, the responsibilities and agreements of each party is described separately.

For the <u>lead agency, MSCC</u>, the responsibilities and agreements could include any or all of the following, as applicable:

- Serve as the fiscal agent for the grant;
- Provide needed support including office space, telephone use, and computer use to carry out the administrative duties of the grant;
- Provide classroom space and other appropriate space to accommodate the program;
- Be responsible for purchasing necessary materials/supplies/equipment for designated components in accordance with the grant budget;
- Support staff in trainings and professional development opportunities in areas related to programming and issues;
- Complete paperwork related to any association with the program;
- Provide access to assessment and other available data for the purposes of program evaluation:
- Assist the program in developing, implementing, and making progress on its sustainability plan;
- Recruit and refer students to the GIVE 2.0 program work;
- Participate on the Advisory Team;

#### For an Employer/Industry partner, the following apply:

- Provide opportunities for students of the program, especially where work-based learning experiences are concerned to include but not limited to:
- Provide quarterly guest speaker visits to K-12 and higher education partners throughout the grant term;
- Host annual mock interview contests for K-12 and higher education students;
- Sponsor minimum of 1 Career Fair annually over the grant term;
- Provide quarterly soft skills training workshops for students (punctuality, teamwork, communication, etc.)
- Cultivate opportunities for co-ops, internships, and/or apprenticeships as applicable with Lead Entity;
- Communicate and collaborate with all partners about rules, expectations, and norms;
- Complete requested documentation related to and associated with the program within a timely manner including monthly progress/activity reports, quarterly invoices (if applicable) and all other project items as requested by Motlow State;
- Assist the program in developing, implementing, and making progress on its sustainability and contingency/succession plans;
- Participate on the Advisory Team through consistent meeting attendance.



#### Meetings

All major administrative decisions concerning the GIVE 2.0 program shall be brought to the Advisory Team. The Advisory Team consists of TCAT Nashville, TCAT Murfreesboro, Oakland High School, I 4.0 Strategies, Rutherford County Chamber, and Motlow State Community College, and the Program Director, Larry Flatt. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least two times per year, or as needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the lead agency, MSCC, will have final decision-making authority.

#### **Duration**

The agreement is for a period of 30 months beginning with the execution of a grant contract with a preference for extending into a long-term alliance to foster skills training and workforce development needs.

## **Procedures for Modification and Termination**

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all
  parties, by the issuance of a written amendment, signed and dated by all parties.
   Submission of a revised MOU requires a program amendment to be submitted to the state
  coordinator for approval.
- Any party of the MOU may terminate their participation in this MOU by giving written
  notice of intent to terminate to each of the partners. In such case, termination by one or
  more of the parties to this MOU does not alter the terms or obligations of the other parties
  to this MOU.
- An individual partners' participation in the GIVE program may be terminated for noncompliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

#### **Severance Clause**

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.



#### Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.

(Partner signature) Michael Torrence

President

Motlow State Community College Date: 9//3/202/

(Partner signature) Thomas Gallagher III

**Vice President of Operations** 

Ultium Cells LLÇ

Date: 9



## Memorandum of Understanding

#### between

#### Motlow State Community College

and

## Rutherford County Chamber of Commerce & Rutherford Works

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Motlow State Community College and RCCOC and Rutherford Works who are partnering to support to the Governor's Investment in Vocational Education (GIVE) 2.0 grant program.

Partner name: Motlow State Community College

Partner representative: Larry Flatt

Position: Project Director

Address: 225 Vo-tech Drive, McMinnville, TN 37110

Telephone: 931-393-1720 E-mail: Iflatt@mscc.edu

Partner name: Rutherford County Chamber of Commerce & Rutherford Works

Partner representative: Paul Latture

Position: President

Address: 3050 Medical Center Parkway

Telephone: 615-893-6565

E-mail: platture@rutherfordchamber.org

#### Purpose

The purpose of this MOU is to establish an agreement between the above-mentioned parties concerning their respective roles and responsibilities for implementation of a GIVE 2.0 grant.

This agreement is to establish and coordinate joint processes and procedures for the provision of the GIVE 2.0 program.

#### Governor's Investment in Vocational Education (GIVE) 2.0 Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the GIVE 2.0 program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.

The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the GIVE 2.0 grant project:



#### **Duties of Parties**

In this section, the responsibilities and agreements of each party is described separately.

For t	he <u>lead agency, MSCC</u> , the responsibilities and agreements could include:
	Serve as the fiscal agent for the grant;
	Provide needed support including office space, telephone use, and computer use to carry
	out the administrative duties of the grant;
	Provide classroom space and other appropriate space to accommodate the program;
	Be responsible for purchasing necessary materials/supplies/equipment for designated
*****	components in accordance with the grant budget;
	Support staff in trainings and professional development opportunities in areas related to programming and issues;
	Complete paperwork related to any association with the program;
	Provide access to assessment and other available data for the purposes of program
23001	evaluation;
39456 30456	Assist the program in developing, implementing, and making progress on its sustainability
	plan;
	Recruit and refer students to the GIVE 2.0 program work;
	Participate on the Advisory Team; and/or
	Other:
For a	Workforce partner, the following may apply:
X	Communicate and collaborate with all partners about rules, expectations, and norms;
X	Complete requested documentation related to and associated with the program within
a tim	ely manner;
[	☑ Participate on the Advisory Team; and/or
[	☑ Other: Serve as a conduit of information between education partners and industry
partn	ers to ensure local manufacturing companies are familiar with opportunities to connect
with s	students for work-based learning, internships and full- time employment.

## Meetings

All major administrative decisions concerning the GIVE 2.0 program shall be brought to the Advisory Team. The Advisory Team consists of TCAT Nashville, TCAT Murfreesboro, Oakland High School, I 4.0 Strategies, Rutherford County Chamber, and Motlow State Community College, and the Program Director. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least two times per year, or as needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the lead agency, MSCC, will have final decision-making authority.



#### **Funding**

The partner will not be responsible for contributing any funding to the project as the grant budget will provide all funding for the project.

#### **Duration**

The agreement is for a period of 30 months beginning with the execution of a grant contract with a preference for extending into a long-term alliance to foster skills training and workforce development needs.

#### **Procedures for Modification and Termination**

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all
  parties, by the issuance of a written amendment, signed and dated by all parties.
   Submission of a revised MOU requires a program amendment to be submitted to the state
  coordinator for approval.
- Any party of the MOU may terminate their participation in this MOU by giving written
  notice of intent to terminate to each of the partners. In such case, termination by one or
  more of the parties to this MOU does not alter the terms or obligations of the other parties
  to this MOU.
- An individual partners' participation in the GIVE program may be terminated for noncompliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

#### **Severance Clause**

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.

Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.

(Partner signature)
Michael Torrence

President

Motlow State Community College

Date:

(Partner signature) Paul Latture

President

**Rutherford County Chamber of Commerce** 

Date: September 9, 2021



## Memorandum of Understanding

between

#### Motlow State Community College

and

#### 14.0 Strategies, LLC.

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Motlow State Community College and the I4.0 Strategies, LLC. who are partnering to support to the Governor's Investment in Vocational Education (GIVE) 2.0 grant program.

Partner name: Motlow State Community College

Partner representative: Larry Flatt

Position: Project Director

Address: 225 Vo-tech Drive, McMinnville, TN 37110

Telephone: 931-393-1720 E-mail: Iflatt@mscc.edu

Partner name: <u>I4.0 Strategies, LLC.</u> Partner representative: <u>Robert Graff</u>

Position: President

Address: 167 Shoemaker Drive Loveland, Ohio 45140

Telephone: <u>513-410-6509</u> E-mail: <u>bgraff@i40strategies.com</u>

## Purpose

The purpose of this MOU is to establish an agreement between the above-mentioned parties concerning their respective roles and responsibilities for implementation of a GIVE 2.0 grant.

This agreement is to establish and coordinate joint processes and procedures for the provision of the GIVE 2.0 program.

#### Governor's Investment in Vocational Education (GIVE) 2.0 Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the GIVE 2.0 program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.

The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the GIVE 2.0 grant project:



## **Duties of Parties**

In this section, the responsibilities and agreements of each party is described separately.

For	the lead agency, MSCC, the responsibilities and agreements could include:
	Serve as the fiscal agent for the grant;
	Provide needed support including office space, telephone use, and computer use to carry
	out the administrative duties of the grant;
	Provide classroom space and other appropriate space to accommodate the program;
	Be responsible for purchasing necessary materials/supplies/equipment for designated
	components in accordance with the grant budget;
	Support staff in trainings and professional development opportunities in areas related to
	programming and issues;
	Complete paperwork related to any association with the program;
	Provide access to assessment and other available data for the purposes of program
	evaluation;
	Assist the program in developing, implementing, and making progress on its sustainability
	plan;
	Recruit and refer students to the GIVE 2.0 program work;
	Participate on the Advisory Team; and/or
	Other:
_	
For	a <b>Workforce_partner</b> , the following may apply:
For	a <b>Workforce_partner</b> , the following may apply:  Provide guidance and/or development of training curriculum;
	Provide guidance and/or development of training curriculum;
	Provide guidance and/or development of training curriculum; The design of academic trainers;
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment;
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships;
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships; Investigate and map the Ohio training matrix
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships; Investigate and map the Ohio training matrix Assist in planning/developing project oversight;
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships; Investigate and map the Ohio training matrix Assist in planning/developing project oversight; Communicate and collaborate with all partners about rules, expectations, and norms;
	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships; Investigate and map the Ohio training matrix Assist in planning/developing project oversight; Communicate and collaborate with all partners about rules, expectations, and norms; Complete requested documentation related to and associated with the program within a
time	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships; Investigate and map the Ohio training matrix Assist in planning/developing project oversight; Communicate and collaborate with all partners about rules, expectations, and norms; Complete requested documentation related to and associated with the program within a ely manner;
time	Provide guidance and/or development of training curriculum; The design of academic trainers; Competitive bidding of products and services Investigating/recommending alternate sources of training equipment; Promote and cultivate internships and/or apprenticeships; Investigate and map the Ohio training matrix Assist in planning/developing project oversight; Communicate and collaborate with all partners about rules, expectations, and norms; Complete requested documentation related to and associated with the program within a city manner; Assist the program in developing, implementing, and making progress on its sustainability

## Meetings

All major administrative decisions concerning the GIVE 2.0 program shall be brought to the Advisory Team. The Advisory Team consists of TCAT Nashville, TCAT Murfreesboro, Oakland High School, I 4.0 Strategies, Rutherford County Chamber, and Motlow State Community College, and the Program Director. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least two times per year, or as



needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the lead agency, MSCC, will have final decision-making authority.

#### Funding

The partner will not be responsible for contributing any funding to the project as the grant budget will provide all funding for the project.

#### Duration

The agreement is for a period of 30 months beginning with the execution of a grant contract with a preference for extending into a long-term alliance to foster skills training and workforce development needs.

#### **Procedures for Modification and Termination**

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all
  parties, by the issuance of a written amendment, signed and dated by all parties.
   Submission of a revised MOU requires a program amendment to be submitted to the state
  coordinator for approval.
- Any party of the MOU may terminate their participation in this MOU by giving written
  notice of intent to terminate to each of the partners. In such case, termination by one or
  more of the parties to this MOU does not alter the terms or obligations of the other parties
  to this MOU.
- An individual partners' participation in the GIVE program may be terminated for noncompliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

## **Severance Clause**

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.

Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.

(Partner signature)

Michael Torrence

President

Motlow State Community College

Date:

(Partner signature)

Partner Printed Name Robert Graff

Position President

Organization 14.0 Strategies, LLC

Date: 09-08-2021



## Memorandum of Understanding

between

Motlow State Community College

and

Higher Education - TCAT Nashville

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Motlow State Community College and the TCAT Nashville who are partnering to support to the Governor's Investment in Vocational Education (GIVE) Grant 2.0 program.

Partner name: Motlow State Community College

Partner representative: <u>Larry Flatt</u> Position: Dean of Career Readiness

Address: 225 Vo-tech Drive, McMinnville, TN 37110

Telephone: <u>931-393-1720</u> E-mail: lflatt@mscc.edu

Partner name: Tennessee College of Applied Technology Nashville

Partner representative: Jerry King

Position: Vice President

Address: 100 White Bridge Road, Nashville, TN. 37209

Telephone: 615-425-5530

Fax: 615-425-5582

E-mail: jerry.king@tcatnashville.edu

#### **Purpose**

The purpose of this MOU is to establish an agreement between the above-mentioned parties concerning their respective roles and responsibilities for implementation of a GIVE 2.0 grant. This agreement is to establish and coordinate joint processes and procedures for the provision of the GIVE 2.0 grant program for students, staff development, supervision, and program evaluation.

#### Governor's Investment in Vocational Education 2.0 Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the GIVE 2.0 program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.



The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the GIVE 2.02.0 project:

#### **Duties of Parties**

In this section, the responsibilities and agreements of each party is described separately.

For the <u>lead agency, MSCC</u>, the responsibilities and agreements include (as defined by the grant mission):

- Serve as the fiscal agent for the grant.
- Provide needed support including office space, telephone use, and computer use to carry out the administrative duties of the GIVE 2.0 grant.
- Provide classroom space and other appropriate space to accommodate the GIVE 2.0 program.
- Be responsible for purchasing necessary materials/supplies/equipment for designated components in accordance with the GIVE 2.0 grant budget.
- Support staff in trainings and professional development opportunities in areas related to programming and issues.
- Complete paperwork related to any association with the program.
- Provide access to assessment and other available data for the purposes of program evaluation.
- Assist the program in developing, implementing, and making progress on its sustainability plan.
- Recruit and refer students to the GIVE 2.0 program work.
- Participate on the Advisory Team

For the <u>school partner</u>, the following may apply in part or in whole (as defined by the grant mission):

- Provide classroom space and all other appropriate space to accommodate the GIVE 2.0 program.
- Recruit and refer students to the GIVE 2.0 work-based learning program.
- Communicate and collaborate with all partners.
- Support the GIVE 2.0 program in developing appropriate curricula and helping to establish clear linkages with industry demand.
- Establish a collaborative relationship with MSCC faculty and staff including having your school's staff committed to working in the program.
- Complete paperwork related to and associated with the program within a timely manner.
- Provide access to assessment and other available data for the purposes of program evaluation.
- Assist the program in developing, implementing, and making progress on its sustainability plan.
- Participate on the Advisory Team



#### Meetings

All major administrative decisions concerning the GIVE 2.0 program shall be brought to the Advisory Team. The Advisory Team consists of TCAT Nashville, TCAT Murfreesboro, Oakland High School, I 4.0 Strategies, Motlow State Community College and the Program Director, Larry Flatt. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least two times per year, or as needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the lead agency, MSCC, will have final decision-making authority.

#### Funding

No funds will be provided by partners as grant budget will provide for all costs associated with the project.

#### Duration

The agreement is for a period of 30 months beginning with the execution of a grant contract and a preference for maintaining a long-term alliance to help provide skills training and meet industry workforce needs.

#### **Procedures for Modification and Termination**

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all
  parties, by the issuance of a written amendment, signed and dated by all parties.
   Submission of a revised MOU requires a program amendment to be submitted to the state
  coordinator for approval.
- Any party of the MOU may terminate their participation in this MOU by giving written
  notice of intent to terminate to each of the partners. In such case, termination by one or
  more of the parties to this MOU does not alter the terms or obligations of the other parties
  to this MOU.
- An individual partners' participation in the GIVE 2.0 grant program may be terminated for non-compliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

## Severance Clause

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.



Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.

(Partner signature) Michael Torrence

President

**Motlow State Community College** 

Date: 14 Sept 2021

(Partner signature)

Jerry King Vice President

Organization: TCAT Nashville

Date: 14 Sept 2021



## Memorandum of Understanding

#### between

## Motlow State Community College

and

Higher Education Partner: Tennessee College of Applies Technology-Murfreesboro

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Motlow State Community College and the (partner) who are partnering to support to the Governor's Investment in Vocational Education (GIVE) Grant 2.0 program.

Partner name: Motlow State Community College

Partner representative: <u>Larry Flatt</u> Position: <u>Dean of Career Readiness</u>

Address: 225 Vo-tech Drive, McMinnville, TN 37110

Telephone: <u>931-393-1720</u> E-mail: <u>lflatt@mscc.edu</u>

Partner name: Tennessee College of Applies Technology- Murfreesboro

representative: Jeff Holmes

Position: Special Industry Coordinator

Address: 1303 Old Fort Parkway, Murfreesboro, TN 37130

Telephone: 615-898-8010

Fax:

E-mail: jholmes@tcatmurfreesboro.edu

#### **Purpose**

The purpose of this MOU is to establish an agreement between the above-mentioned parties concerning their respective roles and responsibilities for implementation of a GIVE 2.0 grant. This agreement is to establish and coordinate joint processes and procedures for the provision of the GIVE 2.0 grant program for students, staff development, supervision, and program evaluation.

## Governor's Investment in Vocational Education 2.0 Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the GIVE 2.0 program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.



The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the GIVE 2.02.0 project:

## **Duties of Parties**

In this section, the responsibilities and agreements of each party is described separately.

For t	the lead agency, MSCC, the responsibilities and agreements include:
	Serve as the fiscal agent for the grant.
	Provide needed support including office space, telephone use, and computer use to carry
	out the administrative duties of the GIVE 2.0 grant.
	Provide classroom space and other appropriate space to accommodate the GIVE 2.0
	program.
	Be responsible for purchasing necessary materials/supplies/equipment for designated
	components in accordance with the GIVE 2.0 grant budget.
	Support staff in trainings and professional development opportunities in areas related to
	programming and issues.
	Complete paperwork related to any association with the program.
	Provide access to assessment and other available data for the purposes of program
	evaluation.
	Assist the program in developing, implementing, and making progress on its sustainability
	plan.
	Recruit and refer students to the GIVE 2.0 program work.
	Participate on the Advisory Team; and/or
	Other:
For t	he <u>school partner</u> , the following may apply:
	Provide classroom space and all other appropriate space to accommodate the GIVE 2.0
-	program, as avaialbe.
	Recruit and refer students to the GIVE 2.0 work-based learning program.
	Communicate and collaborate with all partners.
$\Box$	Support the GIVE 2.0 program in developing appropriate curricula and helping to establish
_	clear linkages with industry demand.
	Establish a collaborative relationship with MSCC faculty and staff including having your
	school's staff committed to working in the program.
	Complete paperwork related to and associated with the program within a timely manner.
П	Provide access to assessment and other available data for the purposes of program
	evaluation.
	Assist the program in developing, implementing, and making progress on its sustainability
	plan.
П	Participate on the Advisory Team; and/or
$\equiv$	
	Other:



### Meetings

All major administrative decisions concerning the GIVE 2.0 program shall be brought to the Advisory Team. The Advisory Team consists of TCAT Nashville, TCAT Murfreesboro, Oakland High School, I 4.0 Strategies, Motlow State Community College and the Program Director. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least two times per year, or as needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the lead agency, MSCC, will have final decision-making authority.

#### Funding

No funds will be provided by partners as grant budget will provide for all costs associated with the project.

#### Duration

The agreement is for a period of 30 months beginning with the execution of a grant contract and a preference for maintaining a long-term alliance to help provide skills training and meet industry workforce needs.

## **Procedures for Modification and Termination**

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all
  parties, by the issuance of a written amendment, signed and dated by all parties.
   Submission of a revised MOU requires a program amendment to be submitted to the state
  coordinator for approval.
- Any party of the MOU may terminate their participation in this MOU by giving written
  notice of intent to terminate to each of the partners. In such case, termination by one or
  more of the parties to this MOU does not alter the terms or obligations of the other parties
  to this MOU.
- An individual partners' participation in the GIVE 2.0 grant program may be terminated for non-compliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

### **Severance Clause**

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.



## Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.

(Partner signature)

Michael Torrence

President

**Motlow State Community College** 

Date:

(Partner signature) Carol G. Puryear

President

TN College of Applied Technology-

Carol D. Puryear

Murfreesboro Date: 09142021



## Memorandum of Understanding

#### between

## **Motlow State Community College**

and

School System: Rutherford County Schools

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Motlow State Community College and the Rutherford County Schools who are partnering to support to the Governor's Investment in Vocational Education (GIVE) grant program.

Partner name: Motlow State Community College

Partner representative: <u>Larry Flatt</u> Position: <u>Dean of Career Readiness</u>

Address: 225 Vo-tech Drive, McMinnville, TN 37110

Telephone: <u>931-393-1720</u> E-mail: <u>Iflatt@mscc.edu</u>

Partner name: Oakland High School - Rutherford County Schools

Partner representative: John Marshall - Tyra Pilgrim

Position: Principal - CTE Director

Address: 2225 Patriot Drive, Murfreesboro, TN 37130

Telephone: <u>615-890-5920</u> Fax: <u>615-904-3781</u>

E-mail: marshallj@rcschools.net; pilgrimt@rcschools.net

### **Purpose**

The purpose of this MOU is to establish an agreement between the above-mentioned parties concerning their respective roles and responsibilities for implementation of a GIVE 2.0 grant. This agreement is to establish and coordinate joint processes and procedures for the provision of the GIVE 2.0 grant program for students, staff development, supervision, and program evaluation.

## Governor's Investment in Vocational Education Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the GIVE 2.0 program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.



The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the GIVE 2.0 grant project:

## **Duties of Parties**

In this section, the responsibilities and agreements of each party is described separately.

Fort	the lead agency, MSCC, the responsibilities and agreements include:
	Serve as the fiscal agent for the grant;
H	Provide needed support including office space, telephone use, and computer use to carry
	out the administrative duties of the GIVE grant;
	Provide classroom space and other appropriate space to accommodate the GIVE program;
	Be responsible for purchasing necessary materials/supplies/equipment for designated
	components in accordance with the GIVE grant budget;
	Support staff in trainings and professional development opportunities in areas related to
	programming and issues;
	Complete paperwork related to any association with the program;
	Provide access to assessment and other available data for the purposes of program
	evaluation;
	Assist the program in developing, implementing, and making progress on its sustainability
	plan;
	Recruit and refer students to the GIVE program work;
	Participate on the Advisory Team; and/or
	Other:
For t	he <u>school partner</u> , the following may apply:
$\boxtimes$	Provide classroom space and all other appropriate space to accommodate the GIVE
	program;
$\boxtimes$	Recruit and refer students to the GIVE work-based learning program;
$\boxtimes$	Communicate and collaborate with all partners;
$\boxtimes$	Support the GIVE program in developing appropriate curricula and helping to establish
	clear linkages with industry demand;
$\boxtimes$	Establish a collaborative relationship with MSCC faculty and staff including having your
	school's staff committed to working in the program;
$\boxtimes$	Complete paperwork related to and associated with the program within a timely manner;
$\boxtimes$	Provide access to assessment and other available data for the purposes of program
	evaluation;
$\boxtimes$	Assist the program in developing, implementing, and making progress on its sustainability
	plan;
$\boxtimes$	Participate on the Advisory Team; and/or
	Other:
(s <del>- 10-</del> ))	
	•

#### Meetings

All major administrative decisions concerning the GIVE program shall be brought to the Advisory Team. The Advisory Team consists of Oakland High School, TCAT Nashville, TCAT



Murfreesboro, I 4.0 Strategies, Motlow State Community College, and the Program Director. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least two times per year, or as needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the lead agency, MSCC, will have final decision-making authority.

#### **Funding**

The partner will not contribute any funding to this project as the grant budget will cover all project costs.

#### **Duration**

The agreement is for a period of 30 months beginning with the execution of a grant contract and a preference for maintaining a long-term alliance to help provide skills training and meet industry workforce needs.

#### **Procedures for Modification and Termination**

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all
  parties, by the issuance of a written amendment, signed and dated by all parties.
   Submission of a revised MOU requires a program amendment to be submitted to the state
  coordinator for approval.
- Any party of the MOU may terminate their participation in this MOU by giving written
  notice of intent to terminate to each of the partners. In such case, termination by one or
  more of the parties to this MOU does not alter the terms or obligations of the other parties
  to this MOU.
- An individual partners' participation in the GIVE grant program may be terminated for noncompliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

#### Severance Clause

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.

I would lace

(Partner signature)
Michael Torrence

President

**Motlow State Community College** 

Date:

(Partner signature)

John Marshall

Principal

ement sign to confirm their

Oakland High School

Date: 9/13/21

(Partner signature)

Tyra Pilgrim
CTE Director

**Rutherford County Schools** 

Date: 9/13/21

acceptance of its terms by their signature.



## Appendix E

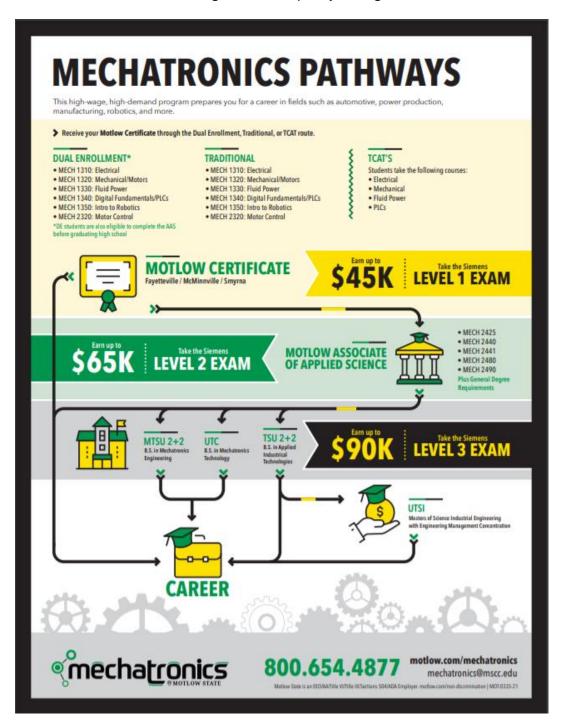
## Proven Examples of Strong Partnerships





## Appendix F

## Strong Partnerships By Design





# Appendix G

# **Budget Plan**

## **GRANT BUDGET**

**GIVE2 Program Competitive Grant** 

The grant budget line-item amounts below shall be applicable only to expenses incurred during the following

Applicable Period: BEGIN: 11/15/21 END: 05/15/24

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY 1	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT		
1, 2	Salaries, Benefits & Taxes	308,000.00	0.00	0.00		
4, 15	Professional Fee, Grant & Award 2	227,500.00	0.00	0.00		
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	28,000.00	0.00	0.00		
11, 12	Travel, Conferences & Meetings	31,500.00	0.00	0.00		
13	Interest 2	0.00	0.00	0.00		
14	Insurance	0.00	0.00	0.00		
16	Specific Assistance to Individuals	0.00	0.00	0.00		
17	Depreciation 2	0.00	0.00	0.00		
18	Other Non-Personnel 2	0.00	0.00	0.00		
20	Capital Purchase 2	405,000.00	0.00	0.00		
22	Indirect Cost	0.00	0.00	0.00		
24	In-Kind Expense	0.00	0.00	0.00		
25	GRAND TOTAL	1,000,000	0.00	1,000,000		

Budget Narrative Continues Next Page



## **Budget Narrative:**

- 1. <u>Salaries, Benefits & Taxes (\$308,000)</u>: Includes the salary and benefits for Trainer 1 for Mitsubishi and FANUC for 2.5 years and Trainer 2 for Mitsubishi and FANUC for 1.5 years.
  - **a.** Full FTE (2.5 years) Salary for Trainer One : \$192,500 (\$77K per year/40% benefits, fringe)
  - **b.** Full FTE (1.5 years) Salary for Trainer Two: \$115,500 (\$77K per year/40% benefits, fringe)
- 2. **Professional Fees (\$221,800):** Includes the expenses required to:
  - a. \$48,100 total for training related to Train-The-Trainer status for FANUC (8 academic instructors) and Mitsubishi PLC's (9 academic instructors)
    - i. Total Cost per Fanuc trainer is \$3,200 (excludes \$1,500 estimated travel and expenses). 8 Fanuc Instructors X \$3,200 = \$25,600
    - ii. Total Cost per Mitsubishi is \$2,500 (excludes \$1,500 estimated travel and expenses). 9 Mitsubishi X \$2,500 = \$22,500
  - b. \$5,700 total for Master Industry Trainer Certifications (FANUC and Mitsubishi) for trainers 1 and 2
    - i. FANUC Master Industry Trainer Certification (\$3,200/trainer x 1), excluding travel and related expense reflected in "travel" budget.
    - ii. Mitsubishi Master Industry Trainer Certification (\$2,500/trainer x 1), excluding travel and related expense reflected in "travel" budget;.
  - c. \$168,000 total to contract i4.0 Strategies to provide TRAM Project Management, and to develop and train on all curriculum necessary for the instructors.
    - i. \$5,600/month x 30 months for a total of \$168,000.
- 3. <u>Supplies, Printing & Publications (\$28,000)</u>: Includes estimated expenses associated with marketing, postage, student manuals (i.e., \$100/manual). (\$11,200/year estimated)
- 4. <u>Travel (\$31,500):</u> Includes all travel associated with Train-The-Trainer and Master Industry Certifications listed in Item 2 above. (\$1,500 estimated per trip x 21 trips)
- 5. <u>Capital Purchase (\$405,000)</u>: Includes the capital dollars required to purchase the equipment required to implement the TRAM training and certifications as described in the GIVE2 Grant proposal.
  - a. **\$231,000** for purchase of five (5) FANUC ROBOT STEM Cart (\$46,200/cart) in year one of proposed project.
  - b. **\$174,000** for purchase of Mitsubishi 16 training units (\$10,875/unit x 16) in year one of proposed project.
- 6. <u>Indirect Costs</u>: As part of Motlow's commitment to the TRAM project implementation, the Motlow State Community College leadership has decided to forego the estimated \$80,000 that would otherwise be considered indirect costs associated with the planning, development, and implementation of the project throughout the 30-month grant period.



# **QUOTATION**

TO: Motlow State CC - TN FROM: Technical Training Aids

SUBJECT: Robotics DATE: 9/13/2021

Item	Contract #	Description	Qty	Price	Total
	Fanuc ER-4iA Fenceless Training CERT Package				
1	FR202-C000	ER-4iA Robot with R-30iB Mate+ Controller Includes:	1	\$ 38,000	\$ 38,000.00
		<ul> <li>Six Axis Mechanical Robot</li> <li>R-30iB Mate Plus Controller - Vision Ready (does not include optional camera, curriculum or training)</li> </ul>			
2		<ul> <li>Advanced CERT - LR Handling Tool Software (includes: Advanced Ethernet I/P Scanner, Advanced Dual Check Safety (DCS), 4D Graphics, Motion Package, PC Remote iPendant, Collision Guard Pack, Interface Panel, Maintenance Package, Menu Utility, Remote iPendant, ROBODRILL Interface.)</li> <li>MH iPendant with Touch Screen</li> <li>eDocumentation</li> <li>Fenceless Education Training Cart Includes:</li> <li>Collaborative Open CERT cart (sides fold) (fits through a standard 36" doorway)</li> <li>DCS / AB SafeZone Scanner</li> <li>180+ Degree Work Envelope</li> <li>Allen Bradley - SafeZone Safety Laser Scanner</li> <li>Allen Bradley - Audiutable Safety Stack Light</li> <li>Enhanced Gripper with embedded Laser Pointer</li> <li>120VAC Transformer</li> <li>4.6 Gal. Ultra Quiet Air Compressor</li> <li>Large easy rolling lockable (all direction) casters</li> <li>One Set of Training Manuals</li> <li>FANUC Robot Operations</li> <li>FANUC HandlingTool Operation &amp; Programming</li> <li>FANUC HandlingPRO (ROBOGUIDE</li> </ul>	1	\$ 15,240	Included
		Simulation)		Educational Package Total	\$ 38,000.00



## Notes:

Prices shown include all shipping expenses and contract discounts.
 Normal delivery for CERT Cart ranges between 10 to 12 weeks from receipt of purchase order

## **Technical Training Aids**

P.O. Box 17537, Covington, KY 41017 Birmingham home office: 800-851-3987 Andrew Rittmeier - (859) 757-1455 / andrew@ttaweb.com

ltem		Description	Qty	Price	Total
		VISION OPTIONS			
1	FR90-12V01	iRVision 2D Guidance Hardware & Software	0	\$ 4,000.00	\$ -
2	FR90-12V02	Fenceless iRVision Package	1	\$ 4,800.00	\$ 4,800.00
3	FR90-12V04	Vision Light Kit	1	\$ 680.00	\$ 680.00
		ROBOT APPLICATION/UPGRADE OPTIONS			
4	FR90-13A01	Robot Application/Project – Battery Package	0	\$ 4,000.00	\$ -
5	FR90-13A02	Robot Application/Project – Pill Sorting Package	0	\$ 4,500.00	\$ -
6	FR90-13A03	Robot Application/Project – Mini Marble	0	\$ 2,500.00	\$ -
7	FR402-C000	UPGRADE ER-4iA Robot to an LR Mate 200iD/4S	0	\$ 4,000.00	\$ -
8	FR402-C004	UPGRADE LR Mate 200iD/4S Robot to an LR Mate 200iD	0	\$ 2,000.00	\$ -
9	FR402-C005	UPGRADE LR Mate 200iD/4S Robot to an LR Mate 200iD/7L	0	\$ 3,000.00	\$ -
		<b>FACTORY TRAINING OPTIONS</b>			
10	FR90-14T01	Factory training - CERT Program, (with cart)	1	\$ 3,200.00	\$ 3,200.00
11	FR90-14T02	Factory training - iRVision CERT Program, (with cart)	1	\$ 2,800.00	\$ 2,800.00
12	FR90-14T03	Factory training - HandlingTool Operation and Programming	0	\$ 1,936.00	\$ -
13	FR90-14T04	Factory training - Dual Check Safety	0	\$ 1,089.00	\$ -
14	FR90-14T05	Factory training - Collaborative Operations Training	0	\$ 968.00	\$ -
15	FR90-14T06	Factory training - (SCARA) Robot Operations & Maintenance	0	\$ 1,815.00	\$ -
16	FR90-14T07	CERT Instructor Transfer Program	0	\$ 900.00	\$ -
		<b>ACCESSORIES &amp; CURRICULUM OPTIONS</b>			
17	FR90-15A01	Touch Screen iPendant for the R-30iB Controller	0	\$ 4,000.00	\$ -
18	FR90-15A02	Touch Screen iPendant for the R-30iB+ Controller	0	\$ 5,000.00	\$ -



_					
19	FR90-15A04	1.5M iPendant PC Conversion Kit	0	\$ 450.00	\$ -
20	FR90-15A05	3M iPendant PC Conversion Kit	0	\$ 500.00	\$ -
21	FR90-15A06	ROBOGUIDE Software Annual Renewal	0	\$ 100.00	\$ -
	FR90-15A07	Student MH eLearn Web Course Annual			
22	FK90-13A07	Renewal	0	\$ 100.00	\$ -
23	FR90-15A10	ROBOGUIDE Network Server License	0	\$ 2,500.00	\$ -
24	FR90-15A10.1	ROBOGUIDE Server Client or Renewal License	0	\$ 150.00	\$ -
25	FR90-15A18	ROBOGUIDE Virtual Server	0	\$ 1,500.00	\$ -
26	FR90-15A11	Robot Operations Manual - Qty 5 Minimum	5	\$ 100.00	\$ 500.00
	FR90-15A12	HandlingTool Operation & Programming		\$ 100.00	
27	TN30-13A12	Manual - Qty 5 Min	5	·	\$ 500.00
28	FR90-15A13	VO-1800-008-020 Calibration Grid	1	\$ 100.00	\$ 100.00
	FR90-15A14	HandlingPRO (ROBOGUIDE Simulation)		\$ 100.00	
29		Manual - Qty 5 Min	5	·	\$ 500.00
30	FR90-15A15	iRVision 2D Manual - Qty 5 Minimum	5	\$ 100.00	\$ 500.00
		CONVEYOR OPTIONS			
	FR90-16C01	Single Conveyor System (Complete for 1 or 2		\$ 10,450.00	
31		Conveyors)	0		\$ -
32	FR90-16C02	Add-on Single Conveyor System	0	\$ 7,670.00	\$ -
	FR90-16C03	Dual Conveyor System (Complete with 2	_	\$ 17,330.00	
33		Conveyors)	0		\$ -
	EDOO 10CO1	GRIPPER OPTIONS		Ć450.00	_
34	FR90-18G01	Vacuum Gripper	0	\$450.00	\$ -
35	FR90-18G02	Mechanical Gripper	0	\$790.00	\$ -
36	FR90-18G03	M1iA Gripper Accessory Kit	0	\$490.00	\$ -
37	FR90-18G04	LR Mate Gripper Accessory Kit	0	\$300.00	\$ -
38	FR90-18G05 FR90-18G06	Electric Parallel Servo Gripper Multi-EOAT Adaptor Kit	0	\$1,530.00 \$800.00	\$ -
39	FR90-18G06 FR90-18G07	Multi-EOAT Adaptor Kit  Multi-EOAT Gripper Kit	0	•	\$ -
40	FK90-18G07	INTERFACING & SYSTEM OPTION	0	\$1,250.00	\$ -
	EDOO 24504			ć2 4 <b>7</b> 0 00	•
41	FR90-21S01	I/O Simulation Box - Enclosed CERT Cart	0	\$2,170.00	\$ -
42	FR90-21S02	I/O Simulation Box - Fenceless CERT Cart	1	\$2,720.00	\$ 2,720.00
				<u></u>	
				Educational Package Total	
				(with options	
				included)	\$ 46,200.00
				Trainer The	
				Trainer	\$ 6,000.00



# Appendix H

# Contingency Plan

Risk	Probability	Preparation	Response
Change in Leadership	Possible	Upon grant award, a succession plan for leadership will be drafted	Notify THEC     Notify     stakeholders     Implement     succession plan     protocol
Change in Staffing	Likely	All project     artifacts/data will     be housed on a     cloud-based,     mobile app &     sharable with K-     12, Workforce, &     Industry     stakeholders	Notify THEC     Notify stakeholders of changes     Host a debrief w/ new staff     Introduce new staff to all grant partners w/in two weeks
Natural Disaster	Possible	Motlow and our partners will follow all local, state, and federal guidelines to prepare an emergency response plan	Notify THEC     Contact     stakeholders &     convey     challenges     Follow     institutional     natural disaster     protocol
Other/Unforeseen	Possible	<ul> <li>Monitor for possible events and be proactive in taking preemptive action</li> </ul>	Notify THEC     Communicate w/ stakeholders



# Appendix I

# TRAM Project Staff

Name	<b>Grant Role</b>	Institution	Title	Vita
Larry Flatt	Project Director	Motlow State Community College	Dean of Career and Technical Programs	BS, Tennessee Technological University , MBA, Middle Tennesse State University
Tammy O'Dell	Grant Administration	Motlow State Community College	Director of Grants	BS, Tennessee Technological University, MS, Austin Peay State University
Robert Graff	Project Coordinator, Curriculum Development	14.0 Strategies, LLC	President	BS, University of Cincinnati